

ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER

Subject Corporate GIS System Contract Extension

Officer taking decision Deputy Chief Operating Officer

Date of decision 14 February 2014

Summary:	Exercising extension of the Cadcorp contract for a GIS system
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Officer Contributors: Jenny Obee, Head of Information Management

Status (public or exempt): Public Public

Wards affected: All

Function of (Council/Executive): Council

Enclosures None

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1 RELEVANT PREVIOUS DECISIONS

- 1.1 DPR 511 Procurement of a Corporate GIS System entered into a contract with Cadcorp.

2 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 The Corporate GIS System provides staff with access to a wealth of geographically referenced information created by council services and third parties. It is directly used by council services for delivery and provides important location based context for analysis and decision making across the council. As a single point of reference, the system can provide improvements to council efficiency and data quality by highlighting the profile and availability of information. As a corporate tool it allows the council and local partners to deliver and monitor their work meeting the strategic objectives of: promoting responsible growth, development and success across the borough; supporting families and individuals that need it; and improve the satisfaction of residents and businesses.
- 2.2 Extending the existing contract as provided for will allow the future specification of GIS services to better fit the requirements of the 'commissioning council' model and its partners in meeting their strategic directives

3 RISK MANAGEMENT ISSUES

- 3.1 If the contract is not extended there will be disruption to the delivery of GIS services to the Council. This risk will be mitigated by the extension of the contracts and the efficient monitoring of the provider's performance over the duration of the contract.

4 EQUALITIES AND DIVERSITY ISSUES

- 4.1 Under the Equality Act 2010, the Council and all other organisations exercising public functions on its behalf must have due regard to the need to: a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act; b) advance equality of opportunity between those with a protected characteristic and those without; c) promote good relations between those with a protected characteristic and those without. The 'protected characteristics' referred to are: age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex and sexual orientation. It also covers marriage and civil partnership with regard to eliminating discrimination.
- 4.2 Cadcorp does not hold data relating to the protected characteristics.

5 USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 5.1 The cost of this extension is £27,700 over 2 years, which is allocated budget within the Information Management budget.

6. LEGAL ISSUES

- 6.1 The contract was let as a 5 year contract with the possibility of a 2 year extension. We are now exercising this extension.

7. CONSTITUTIONAL POWERS

- 7.1 This complies with section 14.2 and 14.3 of the Contract Procedure Rules. The contracted 5 year spend for the project was £143,000; the 2 year extension is for £27,700. The total expenditure is therefore £170,700. This authorisation is in accordance with appendix 1, table A of the Contract Procedure Rules as the total spend for the contract is under £173,933.

8. BACKGROUND INFORMATION

- 8.1 Barnet's internal GIS system was procured in October 2008 as a 5 year contract with a 2 year extension. We now require the 2 year extension, which has been agreed by the Head of Procurement to be facilitated under a Government Procurement Service framework.
- 8.2 This decision is in line with the Council's Contract Procedural Rules. There is allocated budget for this; this is £27,700 over 2 years.

9. LIST OF BACKGROUND PAPERS

- 9.1 None

10. DECISION TAKER'S STATEMENT

- 10.1 *I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.*

11. OFFICER'S DECISION

I authorise the following action the contract is extended for a further 2 years

11.1

Signed Deputy Chief Operating Officer

Date 14 February 2014